



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 23 February 2016
My Ref: BH/ESPO
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 2 March 2016 at 11.00 am in the Guthlaxton Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Ben Holihead
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Pages</u>
1. Minutes of the meeting held on 4 December 2015.	(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	

4. Items referred by the Finance and Audit Subcommittee.

There are no specific items referred. The issues considered by the Subcommittee are covered in items 7, 12 and 13 which appear elsewhere on the agenda.

5. External Audit Plan. (Pages 9 - 30)

Report of PricewaterhouseCoopers.

6. Director's Progress update. (Pages 31 - 40)

Report of the Director.

7. Management Accounts to December 2015. (Pages 41 - 50)

Joint report of the Director and Consortium Treasurer.

8. Annual Review of Organisational Approach to Risk Management. (Pages 51 - 72)

Report of the Director.

9. Date of Next Meeting.

The next meeting of the Committee has been rearranged to take place on Thursday 21 July 2016 at 11.00am at County Hall.

10. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following item of business in accordance with the provisions of Section 100(A) (4) of the Local Government Act 1972.

11. Supplementary Information informing the Director's Progress Update. (Pages 73 - 84)

Report of the Director.

(Exempt under paragraphs 3 and 10 of Section 100(A)).

12. Forecast Outturn 2015/16 and Draft MTFS. (Pages 85 - 102)

Joint report of the Director and Consortium Treasurer.

(Exempt under paragraphs 3 and 10 of Section 100(A)).

13. Four Year Business Strategy 2016 - 2020 (Pages 103 - 154)

Report of the Director.

(Exempt under paragraphs 3 and 10 of Section 100(A)).